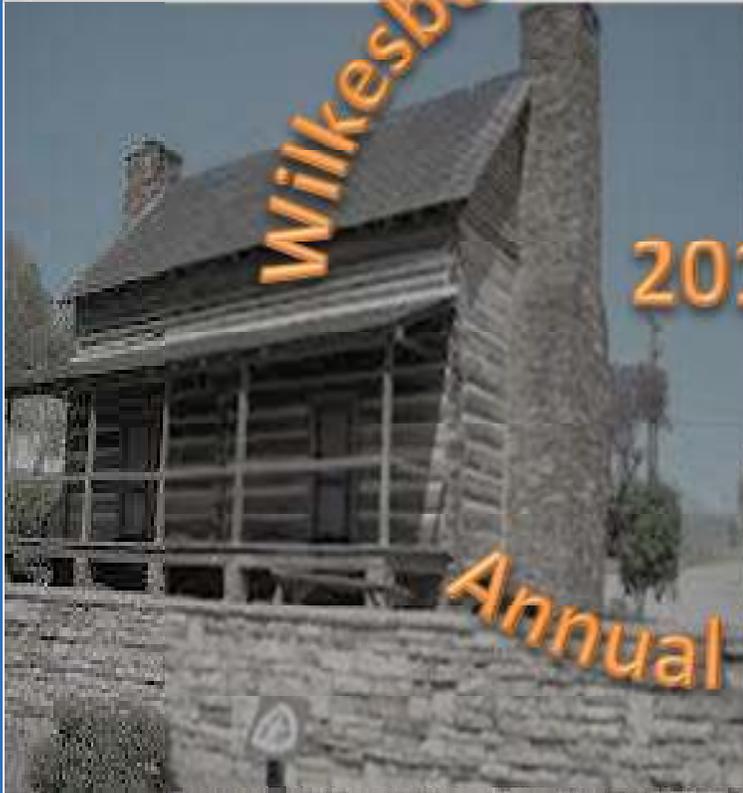


Wilkesboro Police Department



2013

Annual Report



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Message from Our Chief of Police,

Robert Bowlin



Welcome to the Wilkesboro Police Department,

I invite you to learn more about us by reviewing our Annual Report, telephoning us, or visiting us in person or online. The men and women of our department take great pride in serving this beautiful historic community.

I continue to be honored to serve the residents of the Town of Wilkesboro as your Chief of Police. I am also proud to support the accomplishments and fine work of the men and women of this department that continually provide quality service each and every day, to provide you with the best policing services available.

Allow me to extend my personal appreciation to our fine citizens, local officials, and the officers and employees of the Wilkesboro Police Department for their gracious support of me and the professional law enforcement services we provide.

I am proud of the men and women who serve in the Wilkesboro Police Department. They all have embraced the Responsibility of Service and Leadership with Integrity and Conviction.

Sincerely,

Robert D. Bowlin

Mission Statement of the Wilkesboro Police Department:

Not One Step Backwards with

Service, Accountability, Professionalism, Integrity, and Dignity

We provide quality law enforcement to our community with Service, Accountability, Professionalism, Integrity, and Dignity. We will always work in unison with our citizens and law enforcement partners while applying our objectives to make Wilkesboro a great place to Live, Work, and Visit.

Service-Our community and department members are deserving of our full efforts and attention every minute of every day.

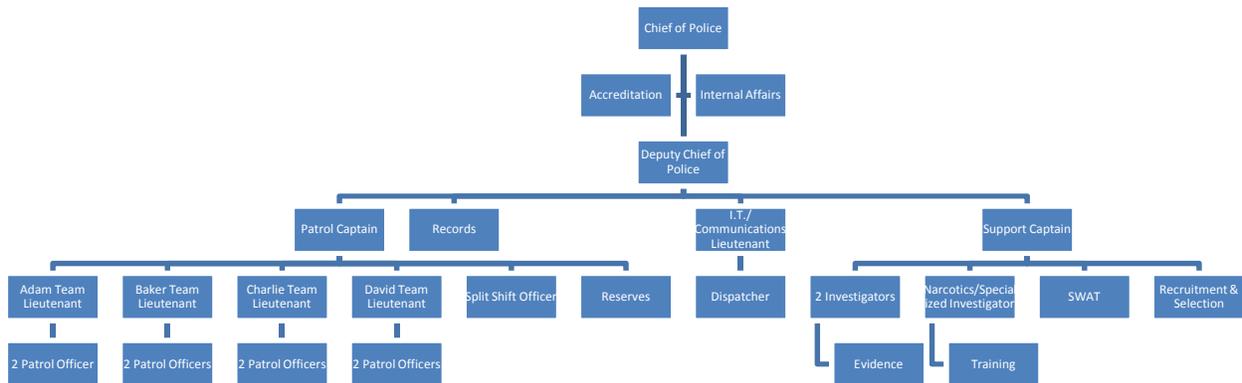
Accountability-We recognize that personal and organizational ethics are essential for the department to perform at the highest professional level and to the accomplishment of our mission. We know that we must always be transparent with the ones we serve and report to them often. We realize that the Wilkesboro Police Department ultimately belongs to the citizens

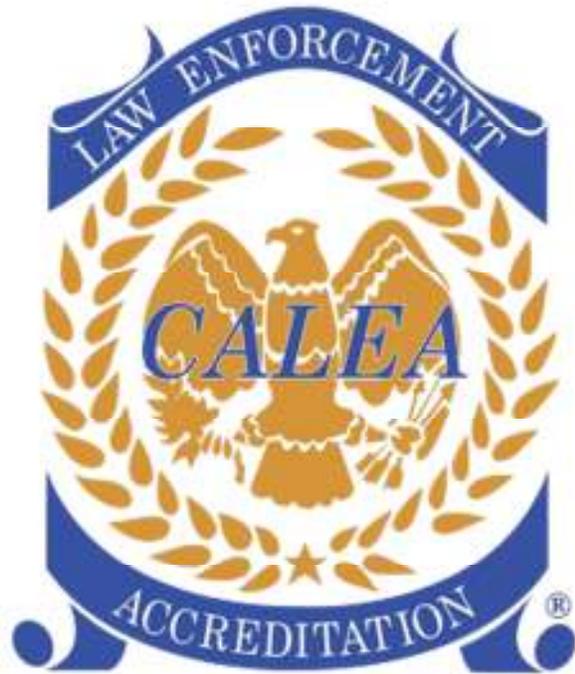
Professionalism-We strive for excellence in providing quality service while maintaining a work environment that develops our members through effective, timely training and progressive leadership.

Integrity-Greatly valued by the Wilkesboro Police Department. Departmental integrity requires that members maintain the highest standards for the law enforcement profession and are held accountable for the exercise of their authority. The Constitutions of the United States and of North Carolina, State statutes, and Departmental Policy serve to establish boundaries by which authority may be responsibly used recognizing that policies and procedures cannot be written to anticipate every circumstance in which authority may be exercised appropriately.

Dignity-Treating everyone with a caring and compassionate attitude while ensuring fairness and equality for all.

2013 Organizational Chart





CALEA

CALEA is an acronym for the Commission on Accreditation for Law Enforcement Agencies, Inc. The purpose of this program is to improve the delivery of public safety services by maintaining a body of standards developed by public safety practitioners, establishing and maintaining an accreditation process, and recognizing professional excellence. The accreditation process involves a complete review of departmental standards and an inspection of compliance with those standards. The review is conducted by independent experts

in the field of law enforcement, who come from all over the United States. The auditors spend time with officers to ensure their understanding and knowledge of the CALEA process, and they also reach out to the community by allowing public comments on the quality of services provided by the Department.

CALEA is a departmental-wide function and is administered by the Support Operations Division Captain. Various compliance reports are assigned to different personnel within the department. Compliance reports include analyses, summaries, and evaluations that must be completed on a time sensitive schedule. The Support Operations Division Captain ensures that reports are completed and maintains files of corresponding standards. Although CALEA requires a great deal of hard work on behalf of the Police Department and Town, it produces a number of benefits. Examples of benefits include international recognition, agency accountability, and professional excellence.

The Department was first awarded the CALEA accreditation on November 19, 2011. The Department goes before the Commission for reaccreditation at the CALEA conference in Albuquerque, New Mexico in November 2014.

New Officer's

The Wilkesboro Police Department hired two officers in 2013. These officers filled vacancy's from current staff.



Officer Matthew Osborne came to the department in June 3, 2013, after completing his Basic Law Enforcement Training Program at Wilkes Community College.



Officer Michael Shumate came to the department in September 3, 2013, after completing his Basic Law Enforcement Training Program at Wilkes Community College.



Division Commander

Captain Craig Garris

Team Supervisors

Adam Team

Sgt. Chris Arnder

Baker Team

Lt. Brian McManus

Charlie Team

Lt. Greg Anderson

David Team

Lt. Ronnie Price



Patrol Operations Division

The Patrol Division is commanded by Captain Craig Garris and is the largest section in the agency. There are 13 full-time and 2 part-time sworn officers assigned to the patrol division. The officers are divided into four teams of three officers. The four patrol teams each have a Lieutenant. These teams work a rotating 12-hour schedule and they are the first staff members to respond to all crimes, including responding to 911 calls, calls for service, domestic disturbances and shopliftings. The Patrol Division operates under a patrol based investigation approach to all crimes. All personnel assigned to the Patrol Division are responsible for taking a proactive approach to partnerships, prevention and problem solving in the Wilkesboro Community.

In 2013, the Patrol Division responded to 9,795 calls for service and completed 1,608 Investigative Reports, 632 Crash Investigations and issued 1,614 Traffic Citations.



In 2013, the Wilkesboro Police Department purchased Axon Body Cameras. These cameras are worn by all Patrol Officer's while on duty. With the use of this new technology officers are able to record all situations when dealing with the public. The value of these cameras has already been seen in collecting evidence on cases.



Division Commander

Captain Tommy Rhodes

Investigators

Lt. Jason Delbert

Lt. Chris Handy

Lt. Rocky Moore



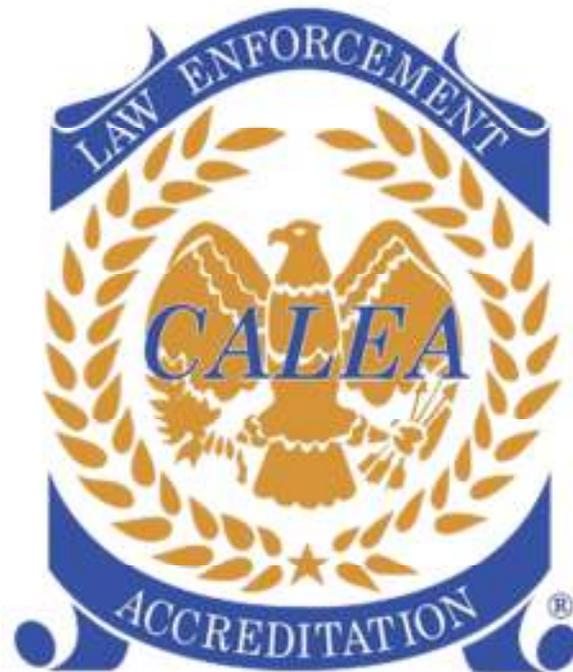
Support Operations Division

The Support Operations Division is commanded by Captain Tommy Rhodes and is staffed by three Lieutenant Investigators. Two of these investigators are assigned to handle felony crimes including homicide, rape, robbery, theft and fraud cases. One investigator is assigned to investigate drugs and vice cases. The investigators employ a team approach to major crime investigations, where multiple investigators are assigned to all major crimes such as a homicide, robbery and missing person cases. This division is also responsible for several other duties within the department to include; Evidence and Property Management, Quartermaster, Recruitment and Selection, Background Investigations and Law Enforcement Accreditation.

Two of the three Investigators are also trained in Crime Scene Investigation which allows the department to process crime scenes without calling for assistance from outside agencies.

In 2013, the department recovered property valued at \$163,771.40. These items included seven automobiles, three firearms and \$9,232.33 worth of stolen jewelry.

ANNUAL REVIEW



AND ANALYSIS

Response to Aggression

Because the application of force on an individual by a police officer is subject to close scrutiny by society the Wilkesboro Police Department investigates all incidents involving officers where some type of response was used on an individual. All responses must be reasonable and necessary. Each response to aggression incident is reviewed by the Division Commander and then by the Senior Command staff for compliance with policy and reasonableness of the response used.

During 2013 Wilkesboro Police Department Officers were involved in 23 response to aggression incidents. All were reviewed and found to be justified and within policy. Below is a listing of the incidents for the last three years.

Shift	2011	2012	2013
Day (0700-1900)	7	4	12
Night (1900-0700)	7	6	11
Division			
Patrol	14	10	23
Support	0	0	0
Suspect Activity			
Assaultive	0	1	1
Non-Compliant	5	3	9
Running/Evading	3	5	4
Fighting	3	1	1
Known Threat/Felony Stop	3	0	7
Weapon Found on Suspect	1	0	1
Officer Response			
Firearm (Drawn)	1	1	9
Firearm (Fired)	0	0	0
Hands	13	2	8
Taser	0	6	5
Pepper Spray	0	1	1
Response by Race			
White	12	6	16
Black	2	3	6
Other	0	1	1
Response by Sex			
Male	12	7	18
Female	2	2	5
Totals	14	10	23

Internal Affairs/Complaints

The Wilkesboro Police Department investigates all complaints received by the agency. Complaints may be received in writing, in person, by telephone, by email; anonymous complaints are accepted. The preferred method is in writing on a *Citizen Complaint Form*.

The agency uses a two-tiered investigative system that involves the First Line Supervisors for minor complaints that may be a misunderstanding of policy or procedures and a formal investigation for more serious complaints. All officers assigned to internal investigations have specialized training in internal investigative affairs. The Chief of Police assigns all complaints to either a First Line Supervisor, Division Commander or to Internal Affairs for complete investigation.

The agency investigated five complaints filed in 2013 on employees of the Wilkesboro Police Department. Of the complaints four were on full-time officers from the Patrol Operations Division and one was on a member of the Administrative Staff. Three of the complaints were from citizens outside the agency while two were initiated by the Command Staff inside the agency. Below is a breakdown of the complaints:

Complaint Origin	2011	2012	2013
Citizen	11	5	3
Internal	2	3	2
Originating Action			
Traffic Stop	2	1	2
Arrest	4	2	0
Officers Conduct	7	5	3
Disposition			
Sustained	6	3	2
Not Sustained	1	0	1
Unfounded	4	2	0
Exonerated	2	3	2

Definitions

Sustained- The allegation is supported by sufficient evidence to believe the incident complained of occurred

Not Sustained- Investigation discloses insufficient evidence either to prove or disprove the allegation

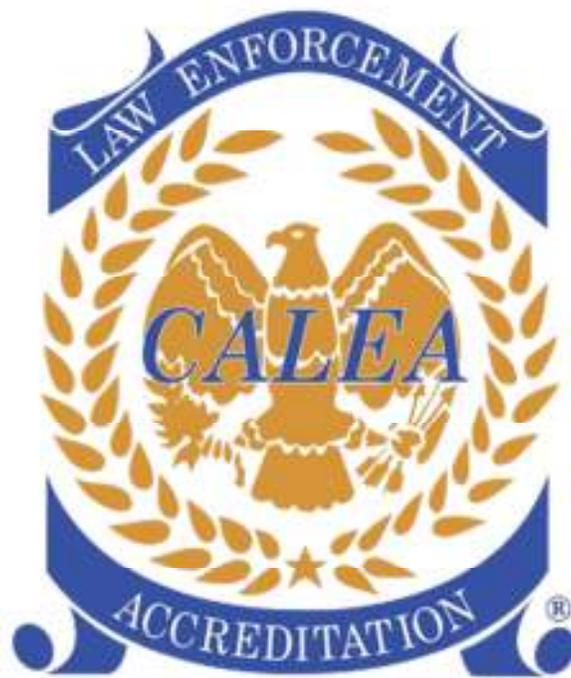
Unfounded- The investigation disclosed that the act complained of never occurred and therefore is false

Exonerated- The incident complained of occurred; however, the actions of the staff member were lawful and proper

Vehicle Pursuits

During 2013, the Wilkesboro Police Department did not have any vehicle pursuits. In 2012 the department had four vehicle pursuits which resulted in a 100% decrease in vehicle pursuits.

Performance

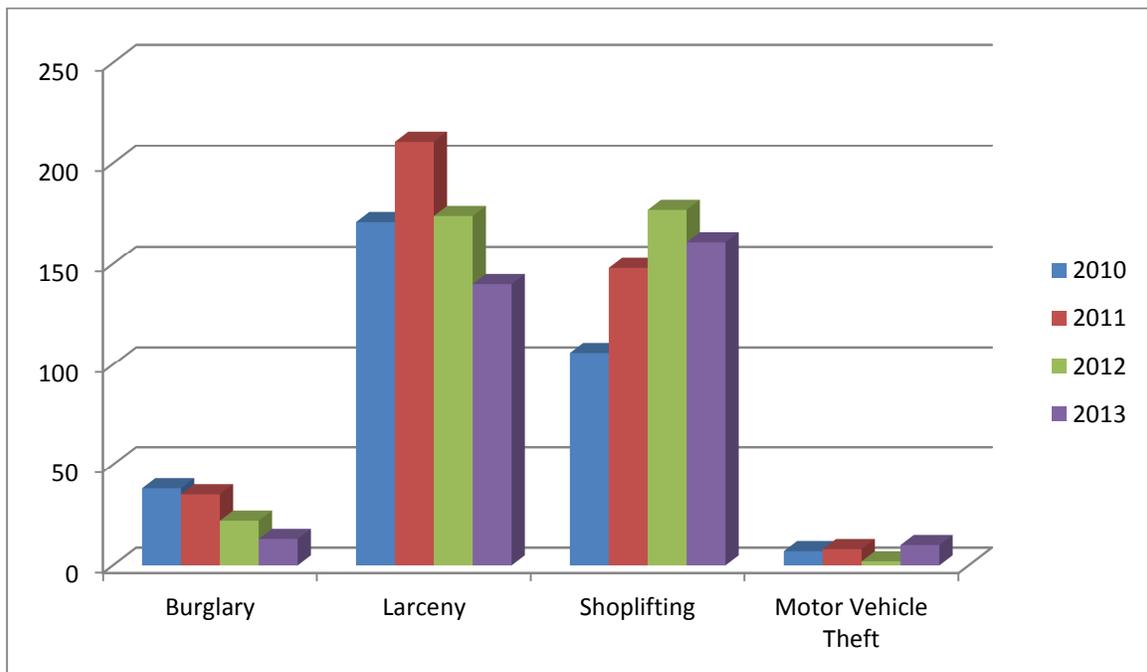


Reports

Crime Index

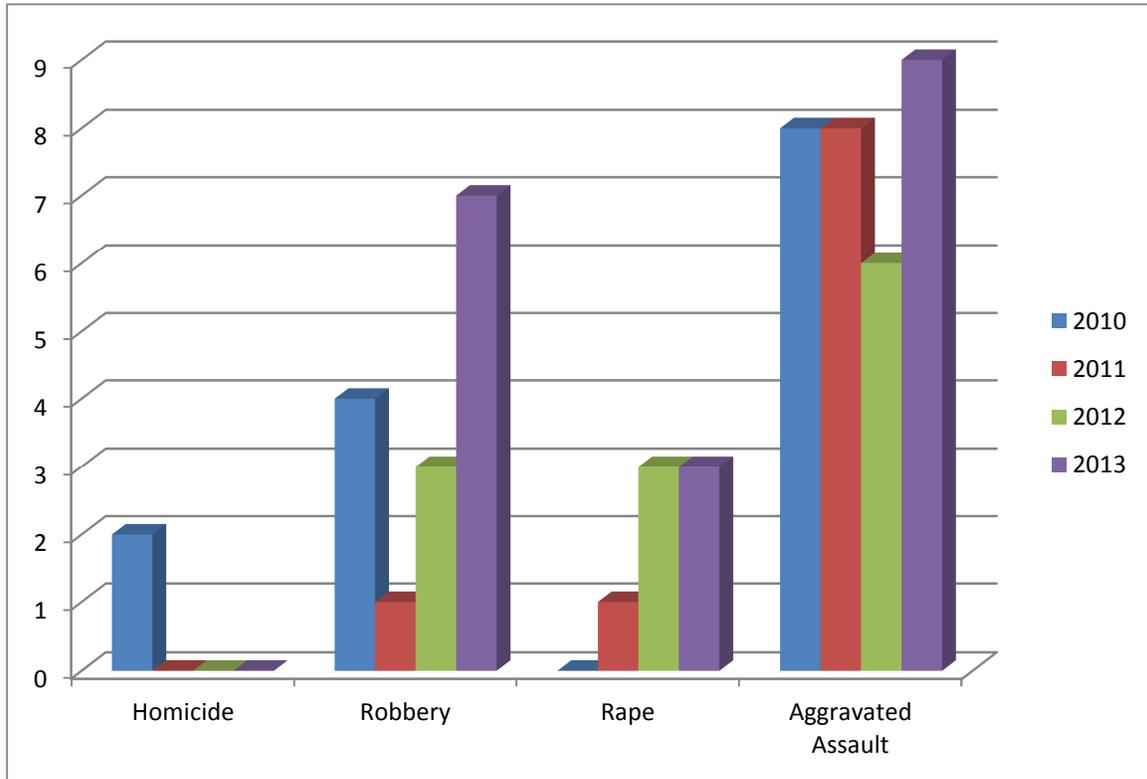
Monthly, the Wilkesboro Police Department sends crime statistics to the North Carolina State Bureau of Investigation (SBI) Research and Planning Division. The SBI and FBI compile the data at the state and national levels into the Uniform Crime Reporting Program (UCR). The UCR program is based on a crime index. The Crime Index consists of seven major crimes selected for their serious nature, their frequency of occurrence and on the reliability of reporting from citizens to law enforcement agencies. The Crime Index includes the violent crimes of homicide, rape, robbery and aggressive assault; and the property crimes of burglary, larceny and motor vehicle theft. The Crime Index is used when comparing crime rates and statistics for various cities, towns and counties across the United States.

Crime Index - Property Crimes



The agency had a decrease in two areas of Property Index-Crimes (Burglary and Larceny). Motor Vehicle Thefts increased from two (2) in 2012 to ten (10) in 2013. The Shoplifting category was added to the chart due to the fact that this crime is primarily controlled by receiving calls of Shoplifting from large retail stores.

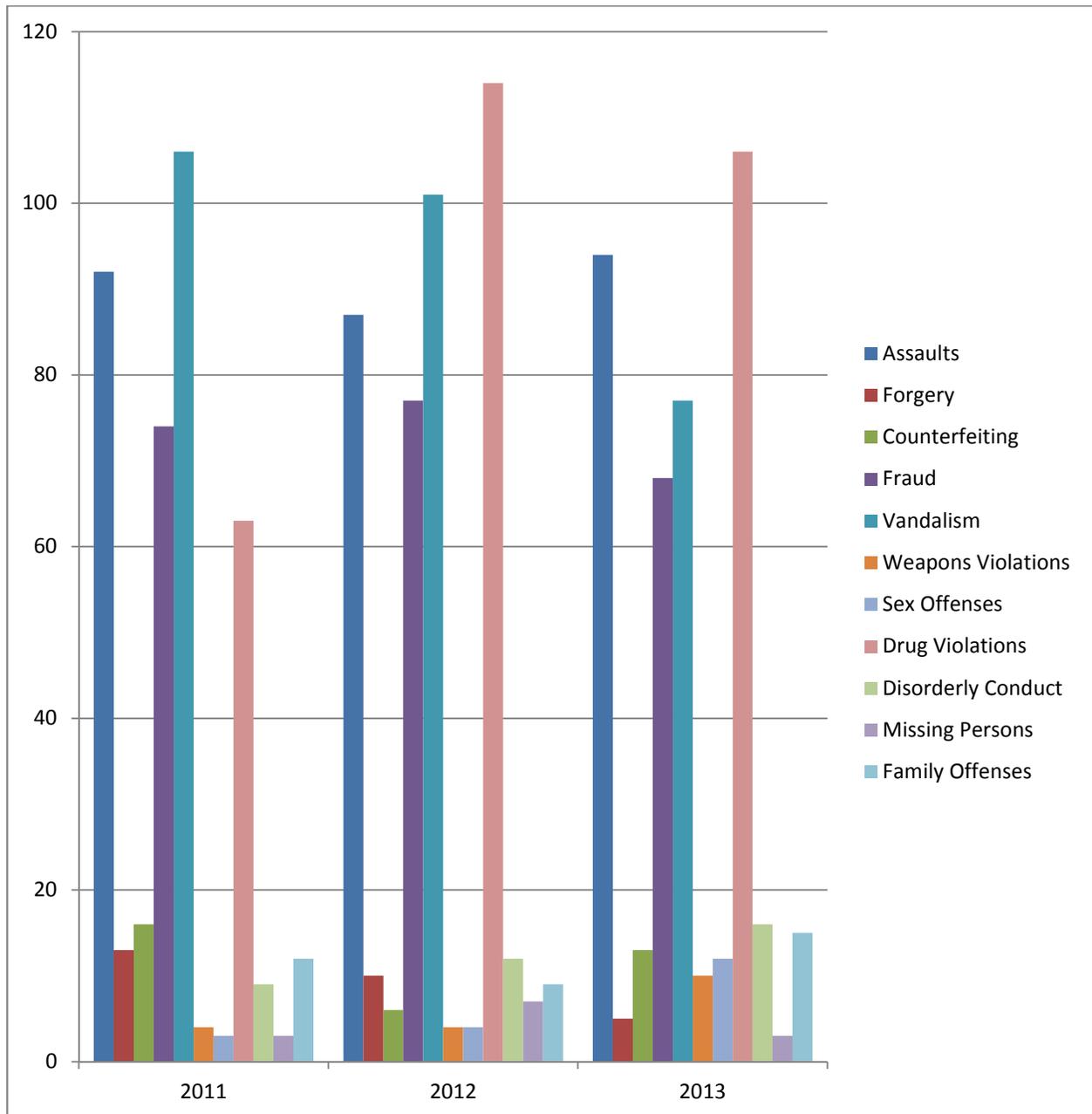
Crime Index - Violent Crimes



The Wilkesboro Police Department did not have any Homicides in 2013, making it three years in a row without a Homicide. In 2013, the department had four (4) more Robbery Incidents than the previous year. The department had three total Rape Incidents reported in 2013. Two of the Rape Incidents were closed due to the incidents were found to be non-credible and/or victim's refusing to cooperate and one incident was taken from a Nursing Home and the victim had an altered mental status.

Non-Index Crimes

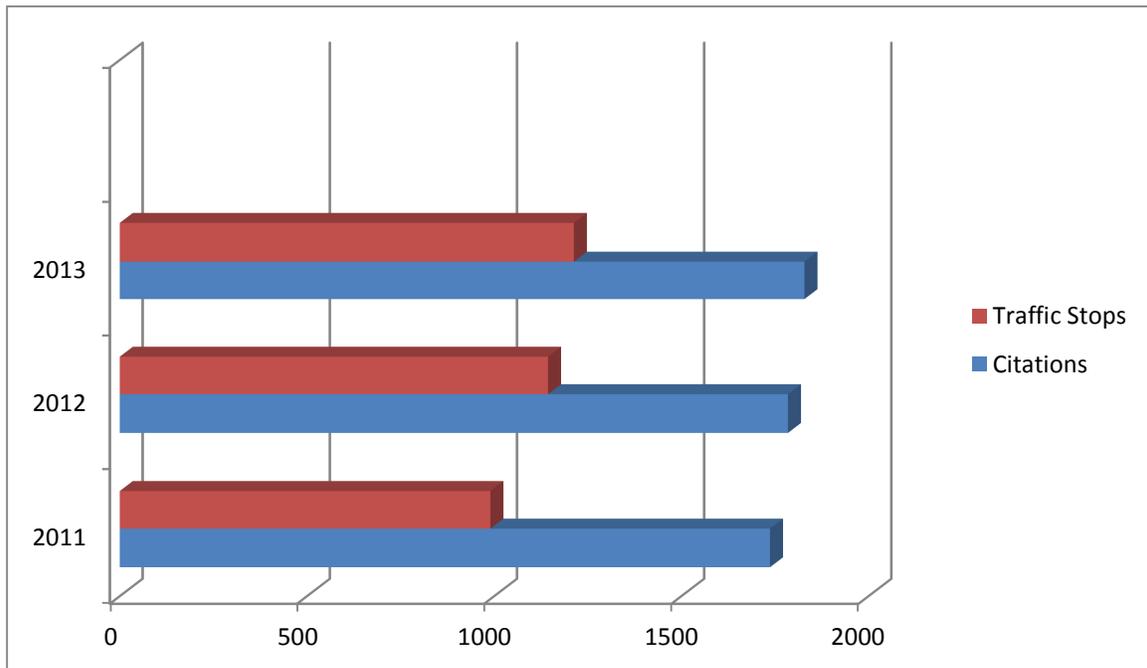
The Non-Index crimes are crimes or incidents reported during the year. These crimes are taken seriously as many times they are an indication of the quality of life in a community.



Traffic Data

Citations

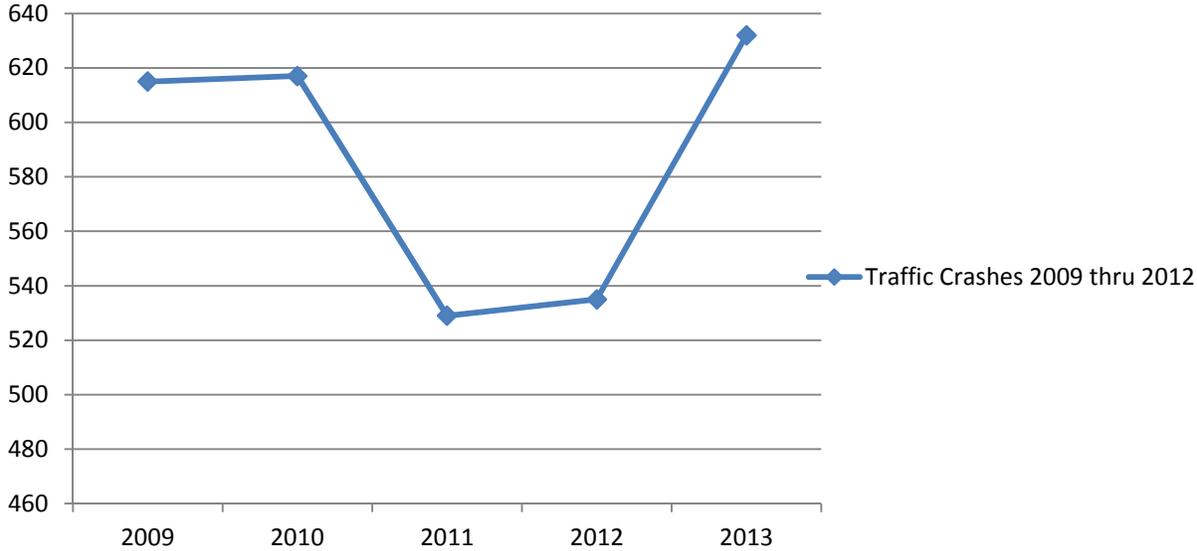
Citations differ from arrests in law enforcement reporting. Citations are primarily issued to offenders charged with infractions or minor misdemeanors that do not require the signing or the posting of a bond (waivable offenses). Citations are written for traffic violations, violation of ABC Laws, violations of the Town Ordinances and other minor violations that are not included in the UCR totals for a given year. In 2013, officers of the Wilkesboro Police Department issued 1,829 citations and conducted 1213 traffic stops.



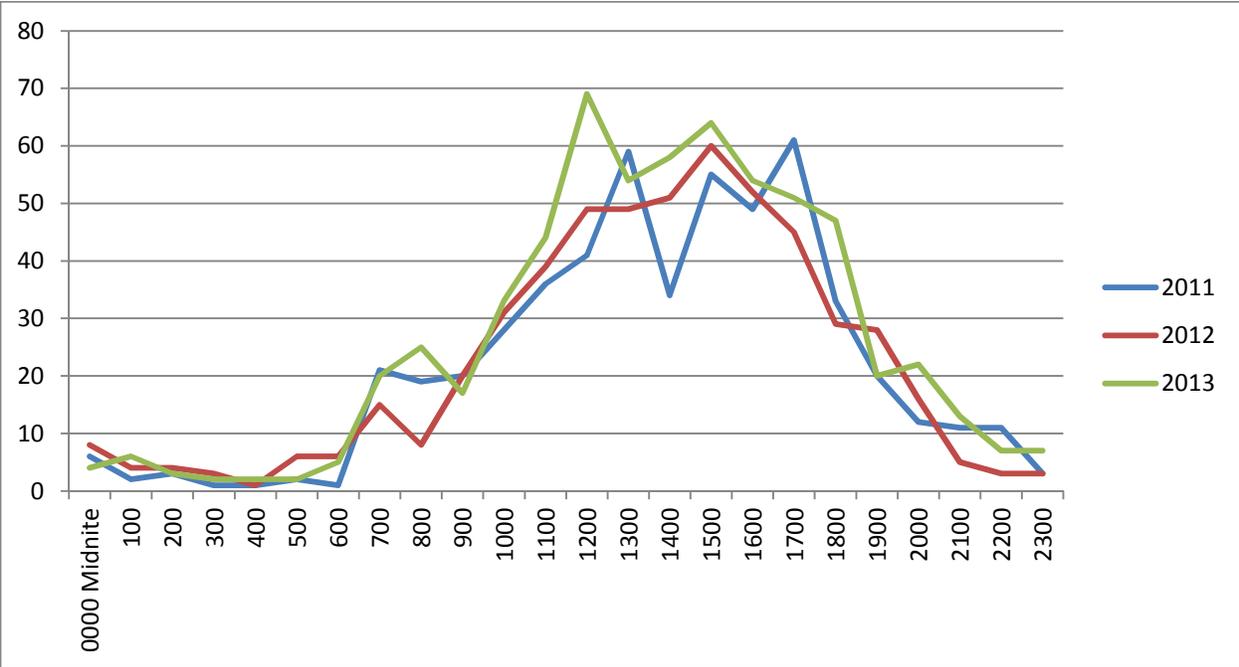
Traffic Crashes

In 2013, officers of the Wilkesboro Police Department investigated 632 traffic crashes, of which one (1) was fatal. In 2012, officers of the Wilkesboro Police Department investigated 535 traffic crashes, of which 0 were fatal. This is an increase of 97 crashes from the previous year with one fatality for the past two years. The Town of Wilkesboro has averaged 585 crashes per year since 2009. The increase in traffic crashes can be attributed to the amount of traffic the city is seeing in the US Hwy 421 area which is an area of our larger businesses. In October 2012, the department lost a dedicated traffic officer position which had been secured through a grant from the Governors Highway Safety Program.

Traffic Crashes 2009 thru 2012



Crashes by Time of Day



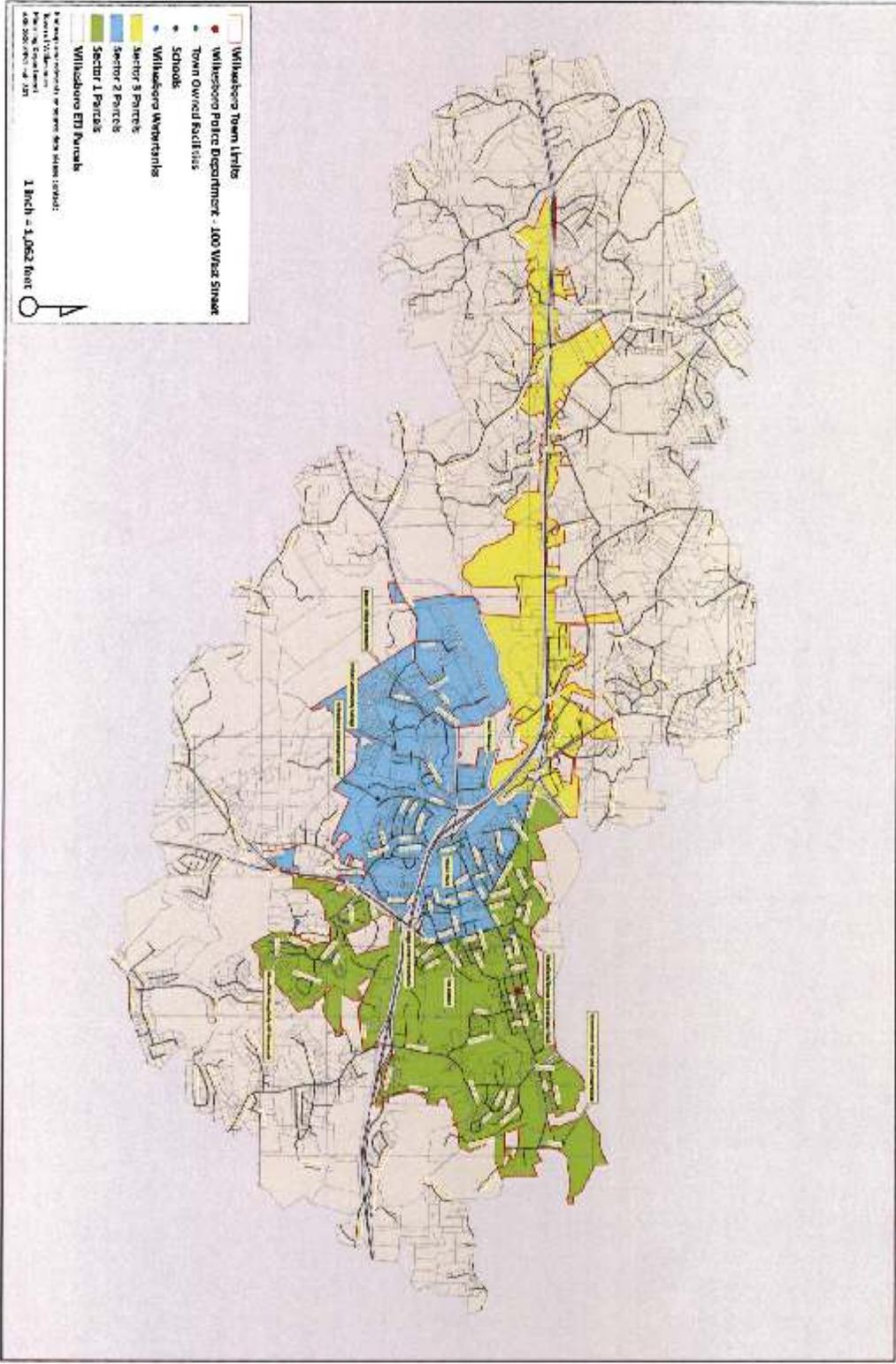


Service • Accountability • Professionalism • Integrity • Quality

Wilkesboro Police Department Patrol Sector Map



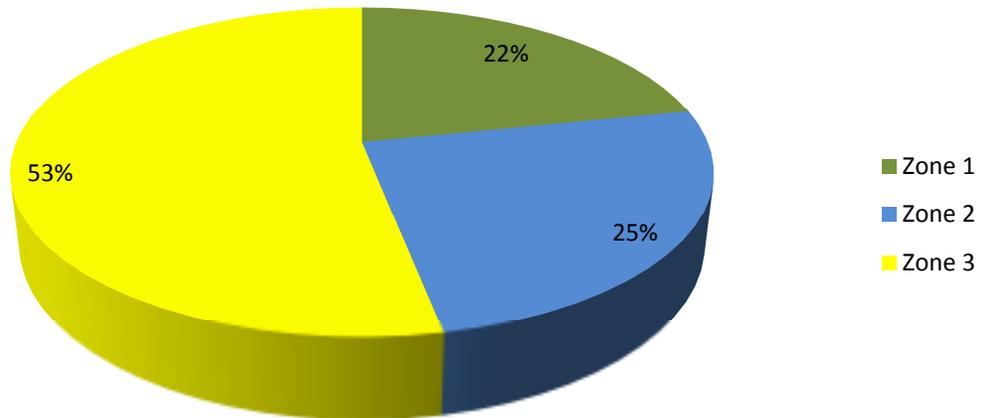
North Carolina
July 2013



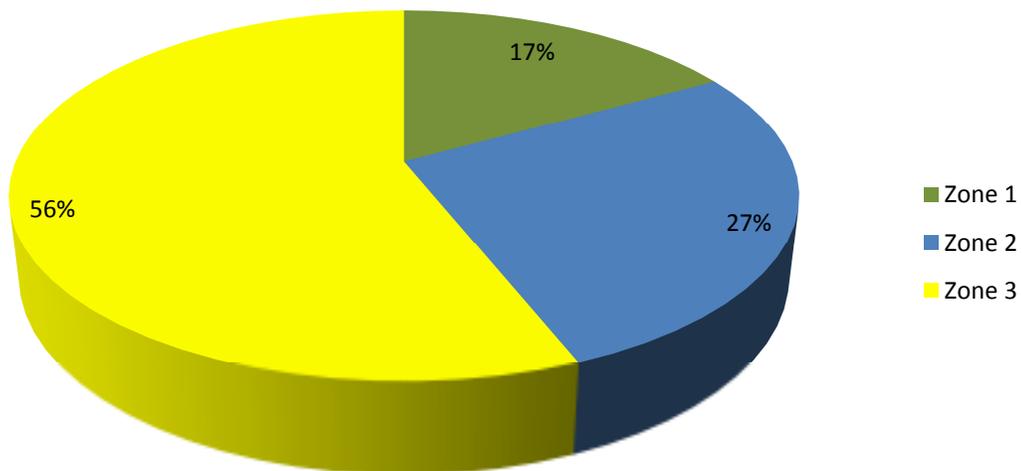
Crashes By Area

To provide better coverage of the city the Wilkesboro Police Department has divided the city into three zones. Zone 1 consists of the East side of the city which is from NC Hwy 16 South and Cherry Street, East to the city limits. Zone 2 consists of the middle section of the city which contains River Street, NC Hwy 268 West, Curtis Bridge Road and US Hwy 421 Business. Zone 3 consists of the West side of the city which is the US Hwy 421 area. This area contains a lot of the retail stores in the city.

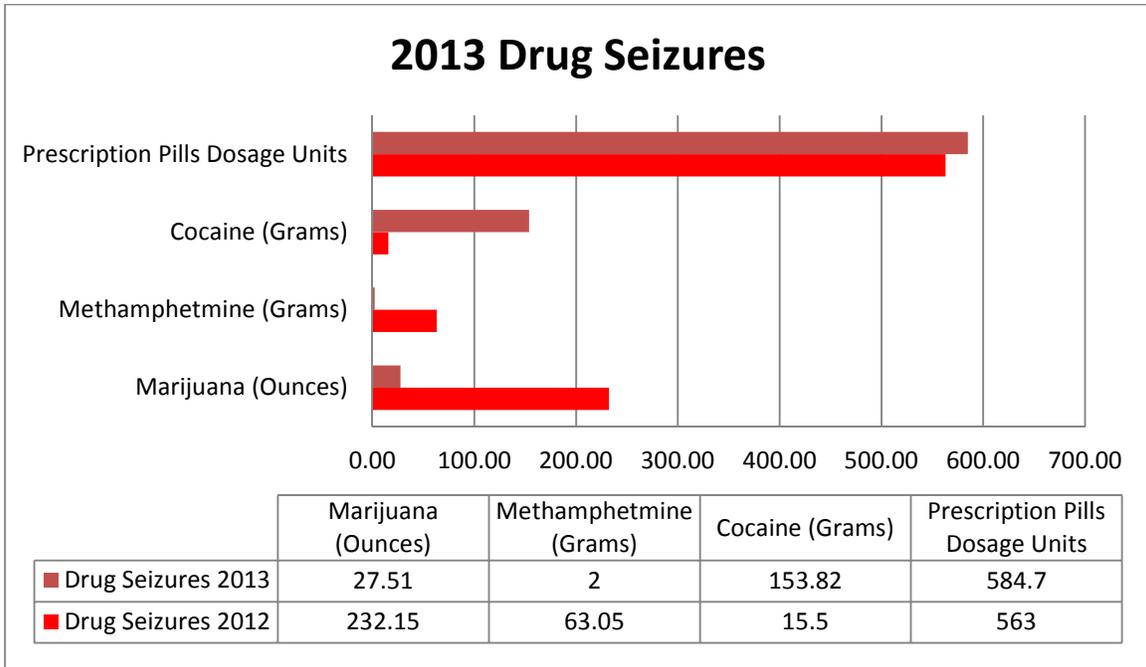
2013 Crashes by Area



2012 Crashes by Area



Illegal Drug Summary Report



During 2013, officers of the Wilkesboro Police Department seized \$6,892 cash from a total of 101 drug related arrest with 178 drug related charges. Out of these 101 arrests, offenders were taxed \$16,226.80. The state is responsible for collecting the taxes and returns 75% of the collections to the agency to assist in future drug investigations.



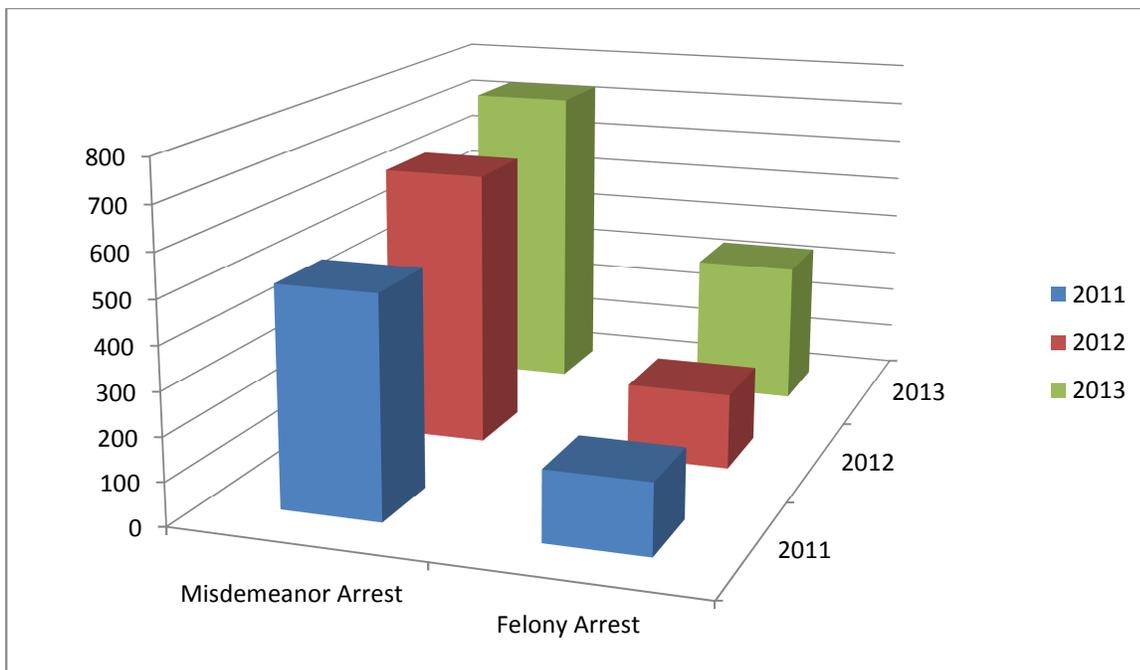
Photograph of marijuana and cash seizure from 2013.

Misdemeanor Arrest Charges

In 2013, the Wilkesboro Police Department made 729 Misdemeanor Arrest Charges which is a 13.72 % increase from 2012.

Felony Arrest Charges

In 2013, the Wilkesboro Police Department made 334 Felony Arrest Charges which is a 90.85 % increase from 2012.



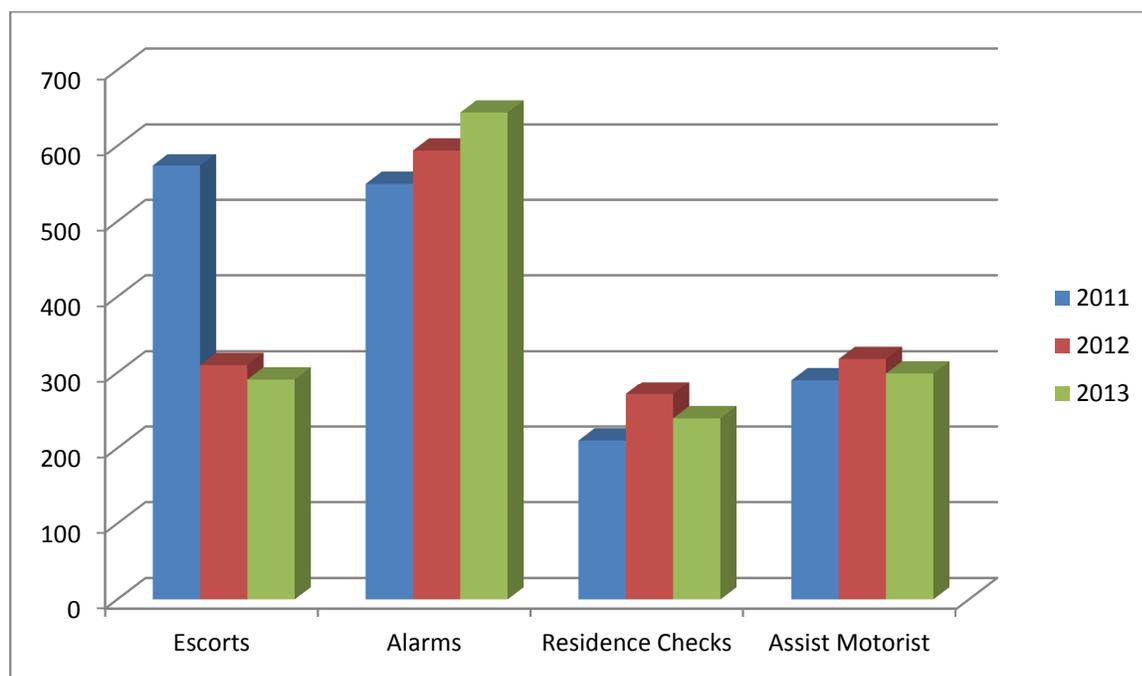
Wilkesboro Police Department **Training**

In 2013 all officers within the department completed 48 hours of In-Service Training. Of those 48 hours, 24 hours are mandated by the State of North Carolina Training and Standards Commission. The additional 24 hours of in-service training is mandated by the department. Members of the department also attended 1,695.5 hours of additional training throughout the year. 463 hours were devoted to management training; Captain Craig Garris completed a 400 hour management development school through the North Carolina Justice Academy. The department sent officers to 194 hours of officer safety courses, 100 hours of specialized crash investigation course, 208 hours of investigative courses, 127 hours of specialized instructor courses and 196 hours of tactical courses. Nine (9) officers also attended a 16 hour internal patrol rifle course after the department was able to purchase patrol rifles for all officers. The department also sent officers to several conferences to include; North Carolina Gang Conference, Organized Crime and Drug Enforcement Conference, North Carolina Police Executives Association, Southern Software Conference, CALEA Fall Conference and the Governors Highway Safety Conference. All other training hours were devoted to recertification.



Community Service

The Wilkesboro Police Department has maintained the community service philosophy during the declining economic times. These activities have included vacation/residence checks, funeral and business escorts, responding to alarms and emphasis patrols in addition to the daily community policing contacts in retail and residential areas of the Town.



Axon Body Worn Cameras



In 2013, the Wilkesboro Police Department purchased Taser Axon Body Cameras for all patrol officers. These cameras replaced outdated cameras which were removed from all patrol vehicles. The agency viewed the purchase of the Taser Axon Body Cameras as a cost saving expense due to the fact all patrol cars were in need of having the In-Car Cameras replaced. The agency also saw the cameras as a benefit to citizens and it's officers. The agency wanted to protect the public from police misconduct, and protect the police officers from unfounded complaints.

Community Watch Program

After a spree of burglaries in the East end of town some residents decided to explore the possibility of starting a Community Watch Program. On November 20, 2013, the Wilkesboro Police Department facilitated a Community Watch Program meeting. The meeting was held at the police department and had approximately twenty participants. The group exchanged ideas on how to protect their neighborhood and stay in contact with each other. Community Watch Signs were installed throughout the neighborhood.



Special Olympics

2013 was a good year for the North Carolina Law Enforcement Torch Run. On May 9, 2013, officers of the Wilkesboro Police Department were joined by those of other agencies to run from Wilkes Community College through Wilkesboro and North Wilkesboro. Wilkesboro Police officers have carried the torch through the two towns for many

years. Often we are joined by Special Olympians for portions of the run.

Operation Medicine Drop

In March 2013, the Wilkesboro Police Department joined with other local agencies and participated in a statewide initiative called "Operation Medicine Drop." This was the department's second year participating in the program that allows for the collection and disposal of people's unwanted/unused prescription and over-the-counter medication.



Permanent Car Seat Inspection Station

The Wilkesboro Police Department has been registered as a permanent car seat inspection station through Buckle-Up NC and Safe Kids for several years. Being a permanent inspection station our officers install and check car seats to ensure they are properly installed. The agency has three officers that are certified car safety seat technicians.